

Our Ref: RW

8th November 2016

Dear Parent/Carer

I am writing to inform you about two changes to our calendar this year:

1. Originally we were planning to have a Teacher Training Day on Wednesday 30th November 2016 but we now need to change this to Friday 9th December 2016. I apologise for any inconvenience this causes and I would not normally change a Teacher Training Day in the middle of the school year, but this is to support our families and minimise disruption to Year 11 mock examinations.
2. Originally we were holding our Year 9 options evening Wednesday 18th January 2017, 5.00pm - 7.30pm but we now need to change this to Wednesday 25th January 2017, 5.00pm - 7.30pm. Again I apologise for any inconvenience caused.

As a result of these changes all students will be expected to attend school on Wednesday 30th November 2016 but the school will be closed to students Friday 9th December 2016.

May I thank you for your support in this, but if this does cause any problems please let me know.

Yours sincerely



Richard Woods
Head Teacher